



Department of General Services
Procurement Division
707 Third Street, 2nd Floor
West Sacramento, CA 95605-2811

State of California

CONTRACT NOTIFICATION

****MANDATORY****

CONTRACT NUMBER:	1-08-65-30
DESCRIPTION:	Hospital Beds
CONTRACTOR(S):	Stay Safe Store
CONTRACT TERM:	09/24/2008 through 09/25/2011
DISTRIBUTION LIST:	Posted Electronically on http://www.pd.dgs.ca.gov/contract/65-30.htm
STATE CONTRACT ADMINISTRATOR:	Brian A. Sims (916) 375-4452 Brian.sims@dgs.ca.gov


Jim Butler, Deputy Director

Date: 09-24-2008

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1. SCOPE

The State's contract with Stay Safe Store (contractor) provides Hospital Beds at contracted pricing to the State of California Department of Veterans Affairs and local governmental agencies in accordance with the requirements of Contract # 1-08-65-30. The Contractor shall supply the entire portfolio of products as identified in the contract and will be the primary point of contact for data collection, reporting, and distribution of Hospital Beds to the State.

The contract term is for three (3) years with an option to extend the contract for two (2) additional one (1) year period or portion thereof. The terms, conditions, and prices for the contract extension option shall be by mutual agreement between the contractor and the State. If a mutual agreement cannot be met the contract may be terminated at the end of the current contract term.

2. CONTRACT USAGE/RULES

- A. The use of this contract is mandatory for the Department of Veterans Affairs. Local governmental agencies are eligible to utilize the contract.
- B. Local governmental agency use of this contract is optional. Local government agencies are defined as "any city, county, city and county, district or other governmental body or corporation, including the California State Universities (CSU) and University of California (UC) systems, K-12 schools and community colleges", empowered to expend public funds for the acquisition of products, per Public Contract Code Chapter 2, Paragraph 10298 (a) (b). While the State makes this contract available to local governmental agencies, each local governmental agency should determine whether this contract is consistent with its procurement policies and regulations. Local governmental agencies shall have the same rights and privileges as the State under the terms of this contract. Any agencies desiring to participate shall be required to adhere to the same responsibilities as do State agencies and have no authority to amend, modify or change any condition of this contract.
- C. Ordering State departments must adhere to all applicable State laws, regulations, policies, best practices, and purchasing authority requirements, e.g. California Codes, Code of Regulations, State Administrative Manual, Management Memos, and State Contract Manual Volume 2 and 3, as applicable.
- D. Prior to placing orders against this contract, State departments must have been granted purchasing authority by the Department of General Services, Procurement Division (DGS/PD) for the use of the State's statewide contracts. The department's current purchasing authority number must be entered in the appropriate location on each purchase document. Departments that have not been granted purchasing authority by DGS/PD for the use of the State's statewide contracts may access the Purchasing Authority Application at <http://www.pd.dgs.ca.gov/deleg/pamanual.htm> or may contact DGS/PD's Purchasing Authority Management Section by e-mail at pams@dgs.ca.gov.
- E. Ordering departments are required to have a Department of General Services (DGS) agency billing code prior to using this contract. DGS agency billing codes may be obtained by emailing the DGS billing code contact with the following:
 - State Department
 - Contact name
 - Telephone number
 - Mailing address
 - Facsimile number and e-mail address

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DGS Billing Code Contacts:

- Marilyn.ebert@dgs.ca.gov and
- Wilson.lee@dgs.ca.gov

3. DGS ADMINISTRATIVE FEES

The DGS will bill each ordering department an administrative fee for use of this statewide contract. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS.

For current fees, click on "DGS Price Book" at: <http://www.ofs.dgs.ca.gov/Price+Book/P/Purchasing.htm>

4. CONTRACT ADMINISTRATION

Both the State and the contractor(s) have assigned contract administrators as the single points of contact for problem resolution and related contract issues.

State Contract Administrator:

Address

Brian A. Sims
707 Third Street, 2nd Floor
West Sacramento, CA 95605

Telephone:

(916) 375-4452

Facsimile:

(916) 375-4613

E-Mail:

brian.sims@dgs.ca.gov

Contractor:

Stay Safe Store

Contract Administrator:

Ken Shoemake

Address:

3941 Park Drive Suite 20 #297
El Dorado Hills, CA 95762

Telephone:

(888) 782-7233 x 3.

Facsimile:

(886) 676-8873

E-Mail:

staysafestore@comcast.net

5. PROBLEM RESOLUTION/SUPPLIER PERFORMANCE

Ordering departments and/or contractors shall inform the State Contract Administrator of any technical or contractual difficulties encountered during contract performance in a timely manner. This includes and is not limited to informal disputes, supplier performance, outstanding deliveries, etc.

For contractor performance issues, ordering departments must submit a completed Supplier Performance Report via email or facsimile to the State Contract Administrator identified in Article 4. The ordering department should include all relevant information and/or documentation (i.e. Purchase documents).

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6. CONTRACT PRICING

Pricing is listed below; all contract items are mandatory, there will be no exceptions.

Item	Unit	Commodity Code	Description	Unit Price
1	Each	6530-0020021-5	Hospital Beds Meeting Specification # 6530-08BS-001 R2	\$3,673.19

7. SPECIFICATIONS

All products must conform to the attached State of California Bid Specification Number 6530-08BS-001-R2, dated May 22, 2008 (Attachment 1.)

8. PURCHASE EXECUTION

- A. State departments must use the Purchasing Authority Purchase Order (Std. 65) for purchase execution. An electronic version of the Std. 65 is available at the Office of State Publishing web site: <http://www.dgs.ca.gov/osp> (select Standard Forms).

All Purchasing Authority Purchase Orders (Std. 65) must contain the following:

- Agency Order Number (Purchase Order Number)
- Ordering Agency Name
- Agency Billing Code
- Purchasing Authority Number
- Leveraged Procurement Number (Contract Number)
- Supplier Information (Contact Name, Address, Phone Number, Fax Number, E-mail)
- Line Item number
- Quantity
- Unit of Measure
- Commodity Code Number
- Product Description
- Unit Price
- Extension Price

- B. Local governmental agencies may use their own purchase document for purchase execution. The purchase documents must include the same data elements as listed above (Exception: Purchasing Authority Number is used by State departments only). The contractor will not accept purchase documents from local agencies without a State issued billing code.

- C. All ordering departments will submit a copy of executed purchase documents to:

DGS - Procurement Division (IMS# Z-1)
Attn: Data Entry Unit
707 Third Street, 2nd Floor North
West Sacramento, CA 95605-2811

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9. ORDERING PROCEDURE

Ordering departments are to submit appropriate purchase documents directly to the contractor(s) via one of the following ordering methods:

- U.S. Mail
- Facsimile
- Email

The ordering information for the contractor is listed below:

Company Name: Stay Safe Store
Address: 3941 Park Drive, Suite 20# 297
El Dorado Hills, CA 95762
Facsimile: (866) 676-8873
Email: staysafestore@comcast.net

When using any of the ordering methods, all State departments must conform to proper State procedures.

10. MINIMUM ORDER

The minimum order shall be five (5) beds. Orders for less than the minimum order shall be considered non-contract and may be purchased from other sources.

11. ORDER ACKNOWLEDGEMENT

The contractor will provide the ordering agencies with an order receipt acknowledgement containing a unique order number either via e-mail or facsimile within 48 hours of receipt of order.

The acknowledgement will include:

- Ordering Agency Name
- Agency Order Number (Purchase Order Number)
- Purchase Order Total Cost
- Delivery Completion Date

12. DELIVERY SCHEDULES

Delivery is to be completed in full within (120) days after receipt of order. Deliveries shall be made to any State department facility within California. Beds shall be new construction. Used or demonstrator beds are not acceptable. Delivery shall be made to agency receiving dock. Final assembly and adjustment of beds shall be completed by manufacture's representative at the ordering facility, prior to acceptance. Supplier to call agency to schedule deliver.

13. FREE ON BOARD (F.O.B.) DESTINATION

All prices are F.O.B. destination; freight prepaid by the contractor, to the ordering organization's receiving point. Responsibility and liability for loss or damage for all orders will remain with the contractor until final inspection and acceptance, when all responsibility will pass to the ordering organization, except the responsibility for latent defects, fraud, and the warranty obligations.

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14. SHIPPED ORDERS

All shipments must comply with General Provisions, Paragraph 12 entitled "Packing and Shipment". The General Provisions are available at: <http://www.documents.dgs.ca.gov/pd/modellang/GPIT0407.pdf>.

15. INVOICING

Ordering agencies may require separate invoicing, as specified by each ordering organization. Invoices will contain the following information:

- Contractor's name, address and telephone number
- Leveraged Procurement Number (Contract Number)
- Agency Order Number (Purchase Order Number)
- Item and commodity code number
- Quantity purchased
- Contract price and extension
- State sales and/or use tax
- Prompt payment discounts/cash discounts, if applicable
- Totals for each order

16. PAYMENT

Payment terms for this contract are net forty-five (45) days. Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 etc. seq. Unless expressly exempted by statute, the Act requires State departments to pay properly submitted, undisputed invoices not more than forty-five (45) days after the date of acceptance of goods, performance of services, or receipt of an undisputed invoice, whichever is later.

17. PAYEE DATA RECORD

Each State accounting office must have a copy of the Payee Data Record (Std. 204) in order to process payments. State departments should forward a copy of the Std. 204 to their accounting office(s). Without the Std. 204, payment may be unnecessarily delayed. Ordering departments should contact the contractor for copies of the Payee Data Record.

18. CALIFORNIA SELLER'S PERMIT

The California seller permit number for the contractor(s) is listed below. Ordering departments can verify that permits are currently valid at the following website: www.boe.ca.gov. State departments must adhere to the file documentation required identified in the State Contract Manual Volume 2 and Volume 3, as applicable.

Contractor Name	Seller Permit #
Stay Safe Store	100-172432

19. RECYCLED CONTENT

There is no recycled content for this contract.

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20. SMALL BUSINESS/DISABLED VETERAN BUSINESS ENTERPRISE PARTICIPATION

The small business (SB) and disabled veteran business enterprise (DVBE) certifications and percentages for the contractor(s) and subcontractor(s) are listed below. Ordering departments can verify that the certifications are currently valid at the following website: <http://www.pd.dgs.ca.gov/smbus/default.htm>.

Name	OSDS Certification #	SB Percent (%)	DVBE Percent (%)
The Stay Safe Store	32168	100	100

Ordering departments shall confirm with the contractor the exact percentage amount of SB and/or DVBE for each individual order.



STATE OF CALIFORNIA Bid Specification

Hospital Bed

CALIFORNIA DEPARTMENT OF VETERANS AFFAIRS

1. SCOPE

This document outlines requirements for hospital beds to be used by the State of California, Department of Veterans Affairs (CDVA) at Veterans Home of California in Yountville and other locations.

2. APPLICABLE SPECIFICATIONS / STANDARDS / CODES

Specifications and standards referenced in this document in effect on the opening of the 'Invitation for Bid' form a part of this specification.

3. REQUIREMENTS

3.1 GENERAL

- 3.1.1 Sleep deck shall be $\geq 78"$ and $\leq 94"$ in length.
- 3.1.2 Sleep deck shall be $\geq 32"$ and $\leq 36"$ in width.
- 3.1.3 Frame with bumpers shall be $\geq 84"$ and $\leq 100"$ in length.
- 3.1.4 Frame with bumpers shall be $\leq 40"$ in width.
- 3.1.5 Shall have a minimum of 5" of clearance under frame.
- 3.1.6 Shall have a floor to deck height of $\leq 16"$ in low and $\leq 33"$ in high position.
- 3.1.7 Bed components shall have no exposed sharp edges.
- 3.1.8 Bed platform movement mechanisms shall be electric powered.
- 3.1.9 Each side of the bed shall have two split side rails with drop-down mechanism and shall meet the 2006 FDA guidelines for bedrail entrapment.
- 3.1.10 Mattresses are not required.

3.2 PERFORMANCE

- 3.2.1 Shall operate with ≈ 120 V power.
- 3.2.2 Shall have a minimum of 500 lb weight capacity.
- 3.2.3 The maximum trend and reverse trend shall be a minimum of 14° but shall not exceed 18° .
- 3.2.4 Point of care controls to be located on both sides.
- 3.2.5 Shall have an instant Cardio Pulmonary Resuscitation (CPR) release lever.

- 3.2.6 Shall have patient pendant controls.
- 3.2.7 Shall have electric function lock-out controls.
- 3.2.8 Bed shall have a night light
- 3.2.9 Shall have a minimum of 4;
 - 3.2.9.1 drainage bag hooks.
 - 3.2.9.2 intravenous drip poles and traction equipment sockets.
 - 3.2.9.3 locking casters.

3.3 MONITORING

Either alone or a combination of mechanical, electrical or visual means shall be provided for monitoring, including but not limited to, the following.

- 3.3.1 Degree of head section.
- 3.3.2 Forward Trendelenburg angle
- 3.3.3 Reverse Trendelenburg angle.
- 3.3.4 Brakes set status.
- 3.3.5 Unauthorized bed exit with volume/tone adjustable alarm.

3.4 MOVEMENTS

Bed Mechanism shall be able to support following bed adjustments;

- 3.4.1 Separate head and knee vertical movements.
- 3.4.2 Chair in and out movement.
- 3.4.3 Dining chair position.

3.5 OPTIONS

Following options shall be included with each Bed.

- 3.5.1 One (1) Intravenous pole.

4. QUESTIONNAIRE

In order for your bid to be considered complete, following questionnaire must be filled in its entirety and submitted with bid package.

BIDDER: _____ DATE: _____ SOLICITATION #: _____

MAKE: _____ MODEL: _____

1. Maximum sleep deck length inches
2. Minimum sleep deck length inches
3. Maximum sleep deck width inches
4. Minimum sleep deck width inches
5. Maximum frame length inches
6. Minimum frame length inches
7. Maximum frame width inches
8. Minimum frame width inches
9. Clearance under frame inches
10. Low position floor to bed deck height inches
11. High position floor to bed deck height inches
12. Bed weight capacity pounds
13. Forward maximum Trendelenburg angle degree
14. Reverse maximum Trendelenburg angle degree